

Job Title:	Quantity Surveyor / Estimator	Job Category:	Estimating
Department/Group:	Surveying	Job Code/ Req#:	001
Location:	Head Office, Castleblayney	Travel Required:	Occasional
Level/Salary Range:	Negotiable depending on experience	Position Type:	Full time position
HR Contact:		Date Posted:	05/09/206

Applications Accepted By:

FAX OR EMAIL:

info@broomfieldconstruction.com
 Subject Line: Application for position of Quantity Surveyor / Estimator

MAIL:

Broomfield Construction Ltd
 Bree, Castleblayney,
 Co Monaghan

Job Description

ROLE AND RESPONSIBILITIES

Job Description:

- Measurement and pricing of prospective tender projects.
- Preparation of monthly contract cost reports.
- Preparations of monthly progress applications.
- Settlement of final accounts.
- Attending and updating regular meetings with clients.
- Splitting up job packages and sending them out to sub-contractors for pricing.
- Procurement of private and public work.
- Providing contractual advice to the project manager.
- Performing other duties as assigned.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

BSc in Construction Economics / Quantity Surveying

PREFERRED SKILLS

Experience in tender estimating.
 Measurement + take off experience a necessity.
 Proficiency in using Build Soft & Microsoft Office Software.

ADDITIONAL NOTES

3-5 years' experience in a PQS or contractor background.